**Promising Practices Database - initial contact form**

The Promising Practices Database shares knowledge of established innovative practices – 'success stories'- that have proven to be effective and that promote TVET in some profound way, either within a particular TVET sub-sector or at local, regional or national level.

The information submitted in this form will be used for reviewing purpose ([see conceptual framework](http://www.unevoc.unesco.org/go.php?q=Conceptual+framework+for+assessing+promising+TVET+practices)) and as a basis for further exchanges between UNESCO-UNEVOC and the contact person. Please send the completed form to: unevoc-pp@unesco.org

# ID Card

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| **The Initiative** |
| **Name** |  |
| **Country(ies) of implementation**  |  |
| **Start date** | MM**/**YYYY |
| **End date**  | MM**/**YYYY[ ]  **Open Ended** |
| **Website (if exist)** |  |
| **In one sentence, how would you describe the initiative?**  |  |

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| **The Implementing organization** |
| **Name** |  |
| **Type** | [ ] Governmental Organization or affiliated[ ] Not for profit/NGO[ ] Private sector[ ] Other. Please specify:  |
| **Website (if exists)**  |  |
| **Please list your main national partners and their responsibilities (funding, external expertise etc.)**  |
| * **…**
* **…**
* **…**
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# What motivates your action?

We wish to understand the rationale behind the initiative, and why it was needed in the local context.

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| **Is your initiative part of a national strategy? Does it have the support/endorsement of the government?**  |
| [ ] **No** [ ] **Yes. If yes, please specify:**  |
| **Is this initiative currently managed and implemented by local stakeholders?**  |
| [ ] **No** [ ] **Yes. If no, please state if there are future plans to transfer ownership to local stakeholders:** |
| **What issues does your initiative aim to address?**  |
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| **What are the objectives of the initiative?**  |
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| **Please indicate the target group of the initiative?**  |
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| What is your impact? We wish to know how your objectives have been met so far, and if further positive outcomes could be observed. Is your initiative in a **pilot phase** or is still to be implemented? Please describe in detail your expected outcomes.

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| **Describe the recorded outcomes of the initiative** |
| *Outcomes can be qualitative or quantitative. When possible, please make the connection with the needs and objectives described earlier.*  |
| **How were these outcomes were measured?** |
| *Ex: post-graduation survey to all participants.*  |
| **What would you say was the biggest change/impact of the initiative?** |
|  |
| **What measures have been implemented to ensure the continuity and success of the initiative in the future?** |
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# How would you describe the source(s) of your success?

We wish to identify strategies and decisions that led to the successful result; so that they can be shared as lessons learnt to the Global TVET community!

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| **What challenges did you face during the implementation phase?** |
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| **Please explain how you overcame them**  |
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| **What makes this initiative innovative?**  |
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| **Are there any further lessons learnt from the initiative that you would like to share?**  |
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# Knowledge-base

To help us in compiling the Promising Practices, but also to provide the readers with more insights, we would be thankful if you could share any existing publications on the initiative. Annual report, evaluation report, communication material, journalistic or academic articles are all welcome.

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| **Name of the document** | **Availability**  | **Can it be published online on the UNEVOC website?**  |
| **Doc 1** | [ ]  **I send it to** **unevoc-pp@unesco.org**[ ]  **It is available online. If latest, please add URL:**  | [ ] **Yes** [ ] **No** |
| **Doc 2** | [ ]  **I send it to** **unevoc-pp@unesco.org**[ ]  **It is available online. If latest, please add URL:**  | [ ] **Yes** [ ] **No** |
| **Doc 3** | [ ]  **I send it to** **unevoc-pp@unesco.org**[ ]  **It is available online. If latest, please add URL:**  | [ ] **Yes** [ ] **No** |
| **Doc 4** | [ ]  **I send it to** **unevoc-pp@unesco.org**[ ]  **It is available online. If latest, please add URL:**  | [ ] **Yes** [ ] **No** |
| **Doc 5** | [ ]  **I send it to** **unevoc-pp@unesco.org**[ ]  **It is available online. If latest, please add URL:**  | [ ] **Yes** [ ] **No** |

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| **Contact person** |
| **Name** |  |
| **Organisation** |  |
| **Position** |  |
| **e-mail address** |  |
| [ ]  **I agree to have my name and e-mail address displayed on the UNESCO-UNEVOC website** |

**Thank you for submitting your initiative**! Please send us this form at unevoc-pp@unesco.org. We will get back to you as soon as possible.