Vacancy Announcement

SDGs and Greening TVET Intern

The UNESCO-UNEVOC International Centre for Technical and Vocational Education and Training (TVET) is currently looking for an intern to support the SDGs and Greening TVET team. Under the direct supervision of the Programme Officer, Team Leader for SDGs and Greening TVET, the intern is expected to:

- Assist in planning and organizing online meetings and events
- Assist in drafting programme-related materials applying thematic knowledge
- Provide support in reviewing and compiling knowledge materials and tools related to the application of sustainable development in education and training
- Prepare information contents for the SDGs and Greening TVET webpage and learning platform to be developed
- Support any other tasks as may be assigned

Qualifications

Candidates must be enrolled at university and be at an advanced stage of studies in a relevant discipline, e.g. Environmental studies/ education/management, Sustainable development, Sustainable business, Circular economy and related fields.

Required skills and experience

- Interest or experience in the field of international education, TVET and sustainable development
- Excellent command of written and spoken English is compulsory, knowledge of other UN languages would be an asset
- Advanced knowledge of office productivity tools
- Familiarity with platforms used in online learning and/or business communication (e.g., Teams, Zoom)
- Good research and analytical skills, and a willingness to learn
- Ability to pay attention to detail
- Ability to work in a multicultural team

Closing date for applications: 2 June 2021

The Centre does not provide remuneration for internships.

Interested candidates are invited to send a CV and motivation letter to: apply.cs(at)unevoc.unesco.org