



**UNESCO-UNEVOC International Centre
for Technical and Vocational Education and Training
Vacancy Announcement – Project Officer**

The UNESCO-UNEVOC International Centre for Technical and Vocational Education and Training (TVET) in Bonn is currently looking for a Project Officer to lead activities and projects related to Building resilience in TVET for a just and green transition

Publication Date: 23 December 2021

Title of post: Project Officer

Deadline for application: 21 January 2022 (extended)

Duration of appointment: until 31 December 2022

Duty station: Bonn, Germany

Preferred starting date: As soon as possible

Payment: The salary for this post is based on TVöD grade 14 (exempt from local taxation, but non-exempt from social security contributions)

Background

The UNESCO-UNEVOC International Centre assists UNESCO Member States to achieve high-quality, relevant, and cost-effective technical and vocational education and training for all with a lifelong learning perspective. Its aim is to maximize learners' prospects in the labour market. It creates synergies with UNESCO Headquarters, UNESCO Institutes/Centres and Field Offices; and works in close partnership with other international and national agencies in the field of technical and vocational education and training. The Centre is the main hub of the international UNEVOC Network made up of UNEVOC Centres in UNESCO Member States.

The Project entitled "Building resilience in TVET for a just and green transition" addresses the potential barriers to just and green transition caused by low capacity to adapt to disruptions at the system and institution levels. The project's interventions seek to stimulate opportunities for TVET systems, institutions and TVET stakeholders. These opportunities are targeted to help them adapt to new paradigms in education and training through building their capacity to develop and implement resilient approaches and to strategise, plan, design and deliver training in one or more areas of intervention of the project (i.e., digital delivery, greening TVET and entrepreneurial learning for inclusive TVET and sustainable transition). It will deliver targeted capacity building workshops and technical assistance within the period of 12 months (December 2021 – December 2022) to support TVET Agencies, training providers, teachers/trainers and

learners in low- to lower-middle-income countries (with special attention, but not limited to, countries in Africa and Small Island Developing States).

Roles and responsibilities

Under the guidance of the Programme Officer, the Project Officer will manage the implementation and contribute substantially to the success of the project entitled: “Building resilience in TVET for a just and green transition”

- Define, coordinate and implement the project objectives in collaboration with different UNEVOC teams;
- Implement the planned capacity building opportunities, conceptualize and organize online and/or physical meetings, including a learning forum;
- Support planners and designers of national TVET strategies at the systemic level towards developing TVET-oriented plans and learning processes that are in line with building institutional resilience to digital and green transition trends, for entrepreneurial learning demands, impact of technological changes to learning and jobs;
- Enable teachers and TVET staff to develop and upgrade their competence in different thematic areas covered by the project;
- Guide the project’s central theme of “building resilience in TVET for a just and green transition”, including conducting independent research and analysis on the same;
- Substantially contribute to the dissemination of the project results;
- Any other task as assigned by the Programme Officer and/or the Head of Office.

Required qualifications

- A Master’s or higher degree in education, economics, social sciences, natural sciences, engineering or developmental studies, or other relevant areas
- At least 5 years of a proven record of professional experiences related to the above
- At least 2 years of managerial experience
- At least 2 years of relevant work experience in an international organization

Desired skills and experience

- Analytical skills, ability to collect, synthesise and analyse information and statistical data from various sources
- Understanding and knowledge of green transition trends, technological changes and their impact, and sustainable entrepreneurial learning opportunities
- Excellent verbal and written communication and presentation skills
- Knowledge of TVET systems
- Ability to build partnerships with international organizations and the private sector
- Excellent interpersonal skills and ability to work in a multicultural environment



Languages

- Excellent communication skills in English with the ability to write clear and concise texts
- Knowledge of other UN languages is an asset

Application

All applications should contain a letter of motivation, a Curriculum Vitae, and a [P11](#). Applications must be sent to unevoc.hr@unesco.org.

UNESCO applies a zero tolerance policy against all forms of harassment. UNESCO is committed to achieve and sustain gender parity among its staff members in all categories and at all grades. Furthermore, UNESCO is committed to achieving workforce diversity in terms of gender, nationality and culture. Individuals from minority groups, indigenous groups and persons with disabilities, as well as nationals from non-and under-represented Member States ([last update here](#)) are equally encouraged to apply. All applications will be treated with the highest level of confidentiality.

UNESCO does not charge a fee at any stage of the recruitment process.

Closing date for applications: 06 January 2022

UNESCO-UNEVOC reserves the right to conduct a test as part of the recruitment process.

Please note

We will confirm receipt of your application. However, only candidates under serious consideration and contacted for an interview will receive notice of the final outcome of the selection process.

All travel, interview and relocation costs incurred to take up an appointment at the UNESCO-UNEVOC International Centre in Bonn are at the expense of the applicant. It is the candidate's own responsibility to obtain a work visa if required.

UNESCO is a non-smoking organization.